Pascack Valley Regional High School District Board of Education

Pascack Valley High School - Pascack Valley Auditorium

Regular Meeting – 7:30 p.m.

AGENDA

May 1, 2023

Meeting Regulations

The Pascack Valley Regional High School District Board of Education members, district administration, and staff will treat parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly processes for keeping school and district events free from disruption. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

During this regular meeting, two opportunities are provided for citizens to make comments. In order for a citizen to make a comment, they must be physically present at the meeting. During the first opportunity, early on the agenda, comments regarding agenda items are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board.

Persons wishing to speak must, upon being recognized, rise and state their name and town of residence. Comments shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

All regular meetings will be live streamed for viewing purposes only to the Pascack Valley Regional High School District <u>YouTube</u> channel.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Mr. Yas Usami, 28 West Grand Avenue, Suite 2, Montvale, NJ 07645.

Notice: With advance notice, we can provide personal assistance for those with disabilities. Please contact 201-358-7005 x21005.

Copies of all public meeting agendas are online on the district website: <u>http://www.pascack.org</u>

The Pascack Valley Regional High School District Board of Education will meet at

The Vision of the Pascack Valley Regional High School District:

To create a culture of innovation, inquiry, and individuality that promotes achievement and choice by cultivating the skills needed to complete and collaborate as ethical and responsible global citizens.

Regular Meeting Page 2 May 1, 2023

I. CALL TO ORDER AND ROLL CALL

Mr. Joseph Blundo, President Mrs. Gini Varghese, Vice President Dr. Kelly Blundy Ms. Elizabeth Calderone Mr. Pat Luisi Mrs. Kristin Martin Mr. James Stankus Ms. Debra Stephans Mr. Michael Weaver Ms. Sarah Bilotti, Superintendent Mr. Yas Usami, Business Administrator/ Board Secretary Student Representatives Olivia Ge - PHHS Isabella Velez - PVHS

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on August 15, 2022.

IV. ROUTINE MATTERS

Monthly Reports Superintendent's Report: Student Reports:

Sarah Bilotti Olivia Ge – Pascack Hills High School Isabella Velez – Pascack Valley High School

V. MINUTES

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Pascack Valley Regional High School District Board of Education minutes:

April 17, 2023	Regular Meeting	7:00 p.m.
April 17, 2023	Executive Meeting	7:04 p.m.

Regular Meeting Page 3 May 1, 2023

Moved by:	Choose	an iter	n•		Seconded by:	Choo	se an	item .	
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Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Blundy					Stephans				
Calderone					Varghese				
Luisi					Weaver				
Martin					Blundo				
Stankus									

VI. BUDGET PRESENTATION BY SCHOOL BUSINESS ADMINISTRATOR AND SUPERINTENDENT OF SCHOOLS

VII. ADOPTION OF THE 2023-2024 SCHOOL BUDGET:

Upon the recommendation of the Superintendent of Schools, the Pascack Valley Regional High School District approves the final 2023-2024 school year budget as follows:

General Fund	\$ 62,663,024
Special Revenue Fund	\$ 771,682
Debt Service	\$ 2,059,800
Total	\$ 65,494,506

The amount to be raised by taxation is:

General Fund	\$ 54,333,549
Debt Service	\$ 2,059,800
Total	\$ 56,393,349

BE IT FURTHER RESOLVED that the 2023-2024 school year budget's Advertised Budget generated by the state budget program be corrected under Capital Projects as C-wing Roof Replacement Pascack Hills High School in the amount of \$754,600 and Lecture Hall/Media Center Area Roof Replacement Pascack Valley High School \$923,700 which did not affect the total amount of \$1,678,300. **BE IT FURTHER RESOLVED** that the 2023-2024 school year budget includes a Capital Reserve Withdrawal in the amount of \$1,678,300 for capital projects; and

BE IT FURTHER RESOLVED that the 2023-2024 school year budget includes a Maintenance Reserve Withdrawal in the amount of \$280,000 for required maintenance activities; and

BE IT FURTHER RESOLVED that the 2023-2024 school year budget includes an allowable healthcare adjustment in accordance with N.J.S.A. 18A:7f-39(e) in the amount of \$669,215 to offset healthcare costs.

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Blundy					Stephans				
Calderone					Varghese				
Luisi					Weaver				
Martin					Blundo				
Stankus									Ì

VIII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to three minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise, sign in and state their name, town of residence, and which agenda item(s) they are referencing.

IX. POLICY

Consent Agenda for Items 1-4

1. Performance Report 2021-2022

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, publicly acknowledge receipt of the reports and the posting of the 2021-2022 Performance Reports to the district website.

2. National Teacher Appreciation Week

WHEREAS, the week of May 8 through May 12, 2023 has been designated as National Teacher Appreciation Week; and,

NOW THEREFORE BE IT RESOLVED that the Pascack Valley Regional High School District Board of Education recognizes all faculty members from Pascack

Regular Meeting Page 5 May 1, 2023

Hills High School, Pascack Valley High School, the Park Academy program and the Milestones program for their outstanding efforts and for their dedication to the students of our district.

3. Schedule of 2023-2024 Board Meetings

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, adopt the Pascack Valley Regional High School District Board of Education meeting schedule for the 2023-2024 school year.

BE IT FURTHER RESOLVED that the Business Administrator / Board Secretary distribute the meeting schedule to all locations as listed below: The Record, Community Life, and Pascack Press Board Members Office of the Superintendent Pascack Valley and Pascack Hills High Schools Building & Grounds Coordinators & Director of Facilities and Capital Improvement Cafeteria Managers Hillsdale Board of Education and Municipal Clerk Montvale Board of Education and Municipal Clerk River Vale Board of Education and Municipal Clerk Woodcliff Lake Board of Education and Municipal Clerk

4. HIB Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education approve action taken pursuant to HIB Reports #245729, and #244962.

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Martin					Blundo				
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X. EDUCATION

Consent Agenda for Items 1 - 3

1. Overnight Trip

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley Regional High School students involved in advanced video production, students

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interested in television and film, and chaperone, Michael Sherman, to travel to Los Angeles, California, the capital of the filmmaking world, and witness movies, studios, shows, and historic Hollywood locations from May 27 - 31, 2024.

2. Out of District Placement

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the out of district placement of student ID #812422 at Paradigm Therapeutic Day School, for the 2022-2023 school year as per the student's IEP. The prorated tuition is \$19,693.00 for 47 days @ \$419.00 per diem. The start date is April 17, 2023.

3. Homebound Instruction

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve homebound instruction for student ID# 812079 at Silvergate Prep. Billing is \$55 per hour for a total of 10 hours per week. The start date is April 17, 2023 for a minimum of 6 weeks.

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Blundy					Stephans				
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XI. HUMAN RESOURCES

WHEREAS, the superintendent, after considering the recommendation of her administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district,

BE IT HEREBY RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, appoint the following individuals to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the district is provisional subject to:

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- 1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring; and
- 2. A medical examination including satisfactory results of the Mantoux tuberculin skin test; and
- 3. Valid certification appropriate for his/her employment or assignment in New Jersey; and
- 4. Disclosure and review of applicants' employment history within the statutory time period.

Consent Agenda for Items 1-16

1. Appointment of Business Administrator

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of Yas Usami as Business Administrator/Board Secretary for the period of July 1, 2023 – June 30, 2024.

2. Tenured Administrator Appointments *

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of tenured administrators for the 2023-2024 school year.

3. Tenured Supervisor Appointments *

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of tenured supervisors for the 2023-2024 school year.

4. Tenured Teacher Appointments *

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of tenured teachers for the 2023-2024 school year.

5. Tenured Support Staff Appointments *

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of tenured support staff for the 2023-2024 school year.

6. Tenured Non-Bargaining Staff Appointments *

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of tenured non-bargaining staff for the 2023-2024 school year.

7. Non-Tenured Administrator Appointments *

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of non-tenured administrators for the 2023-2024 school year.

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8. Non-Tenured Supervisor Appointments *

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of non-tenured supervisors for the 2023-2024 school year.

9. Non-Tenured Non-Bargaining Staff Appointments *

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of non-tenured non-bargaining staff for the 2023-2024 school year.

10. Non-Tenured Teacher Appointments *

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of non-tenured teachers for the 2023-2024 school year.

11. Non-Tenured Support Staff Appointments *

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of non-tenured support staff for the 2023-2024 school year.

* Salaries will be revised once contract negotiations are settled. The Board of Education received background information concerning all district employee renewals.

12. Resignation

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept, with regret, the resignation of Adam Ballard, Science Teacher for Pascack Hills High School, effective June 30, 2023.

13. Leave of Absence

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Federal/NJ family leave request:

Employee ID #	Position	Request
ID # 1838	PHHS Social Worker	<u>Total leave period</u> April 24 - November 17, 2023 Using 37 sick days <u>FMLA</u> August 28 - November 17, 2023
ID # 1564	PHHS Special Education Teacher	Total leave period August 28, 2023 - March 1, 2024 Using 33 sick days <u>FMLA</u> October 16, 2023 - January 12, 2024 <u>Add'1 Leave:</u> (without pay and benefits) January 15 - March 1, 2024

14. Home Instruction

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve home instruction for student ID# 811346 starting April 24, 2023 for approximately four weeks.

Teacher	Subject	Hours Per Week
Jessica Sachs- Serfess	English	2
Nicholas Scerbo	History	2
Teresa DelGiudice	French	2

15. Substitute Teachers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following substitutes for the district for the 2022-2023 school year:

Name	Position	Туре
Andre Dabaghian	Classroom Substitute Teacher	New
Michael Donne	Classroom Substitute Teacher	New

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Gerard Fallon	Classroom Substitute Teacher	New
Tyler MacEwan	Classroom Substitute Teacher	New
Michael Siena	Classroom Substitute Teacher	New

16. Volunteers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following volunteers:

Name	School	Activity
Gina Celli	PHHS	Track and Field
Alisha Foley	PHHS	Track and Field
Jason Stephans	PHHS	Golf

Moved by:	Choose an item • S				Seconded by:	Choose an item •				
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Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P	
Blundy					Stephans					
Calderone					Varghese					
Luisi					Weaver					
Martin					Blundo					
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XII. FINANCE

Consent Agenda for Items 1 - 13

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of May 1, 2023		\$970,515.04
Payroll as of April 30, 2023		\$2,537,177.02
	Total	\$3,507,692.06

2. **Travel Pre-Authorizations** \

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the pre-authorization travel expenses for professional development or school trips:

Name	Professional Development or School Trip				
Argine Safari	Foreign Language Educators of New Jersey, Workshop - Maximizing Language Development Across Three Modes				
Paul Zeller	NJSBA Leadership Conference, Calming the Waters of Turbulent Seas				
Paul Zeller	NSPRA 2023 - All Aboard Destination Success / Mr. Zeller will be presenting, Renaming and Rebranding - Lessons Learned				

3. Award Groundskeeping & Landscaping Services to Landcare

WHEREAS, the Pascack Valley Regional High School District Board of Education advertised for bids for the Groundskeeping and Landscaping Services ("Services");

WHEREAS, on April 21, 2023 the Board received one bid for the Services;

WHEREAS, North Jersey Landcare Services LLC ("Landcare"), Moonachie, New Jersey submitted the lowest bid in the amount as follows: \$66,420.00 for 2023-2024 and \$69,435.00 for 2024-2025;

WHEREAS, the bid submitted by Landcare is responsive in all material respects; and

WHEREAS, the Board desires to award the contract for the Services to Landcare.

NOW, THEREFORE, BE IT RESOLVED that the Board at the recommendation of the Superintendent hereby awards the contract for the Services to Landcare for a total contract sum of \$66,420.00 for 2023-2024 and \$69,435.00 for 2024-2025.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

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4. First Renewal of the 2022-2023 Pomptonian, Inc. Contract

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the first renewal of the 2022-2023 contract with Pomptonian, Inc for Food Service Management Company services at a management fee of \$0.0768 for each \$1.00 of sales for the 2023-2024 school year.

5. Approve Proposal KSI Consulting Engineers, LLC - HVAC Replacement Room 104 PVHS

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the proposal submitted by KSI Consulting Engineers, LLC, Farmingdale, New Jersey for engineering fees HVAC system replacement for Room 104 at Pascack Valley High School in an amount not to exceed \$3,500.00.

6. **Dual Enrollment Agreement – William Paterson University**

RESOLVED, that the Pascack Valley Regional Board of Education at the recommendation of the superintendent approve the Dual Enrollment Agreement between William Paterson University and Pascack Valley Regional High School District at the rate of \$100 per academic credit for the 2023-2024 school year.

7. Shared Services Agreement – Montvale SLEO IIIs

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Shared Services Agreement between the Borough of Montvale and the Pascack Valley Regional High School District Board of Education concerning the hiring and placement of special police officer SLEO IIIs at Pascack Hills High School for the 2023-2024 school year at a rate of \$55,974.24 per year per officer.

8. Approve Annual Mold Management Plan

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the annual Mold Management Plan

9. Approve Shared Services Agreement - Student Internship Program- Emerson

RESOLVED, that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Shared Services Agreement- Student Internship Program between the Emerson Board of Education (Member District) and Pascack Valley Regional High School District (Host LEA). The Host LEA shall bill the Member District a fixed yearly sum in the amount of \$29,379.00 for up to ten (10) students participating in the program for the 2023-2024 school year. This sum includes a \$10,000 administration fee. Also, each additional student beyond ten (10) participating in the program will be at the rate of \$2,010.00.

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10. Lease Agreement with United Business Systems –Copiers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the renewal of the final year of a five-year lease agreement with United Business Systems.

11. Computer Solutions Inc. – Contract Renewal 2023-2024

RESOLVED that the Pascack Valley Regional High School District Board of Education, upon the recommendation of the superintendent approves the renewal agreement for software support with Computer Solutions Inc. for the 2023-2024 school year in the amount of \$16,860.00.

12. Renewal Application for Instructional Space

WHEREAS, the Pascack Valley Regional High School District Board of Education has approved the establishment of the Milestones Program with the goal of developing students' independent living skills and ability to acquire employment; and

WHEREAS, the Pascack Valley Regional High School District Board of Education has approved the lease at 63 Patterson Avenue in Hillsdale, New Jersey for said purpose;

NOW THEREFORE BE IT RESOLVED that the Pascack Valley Regional High School District Board of Education approves the renewal application for instructional space for the 2023-2024 school year.

13. Reject Bids - Corridor Seating Renovations at PVHS

WHEREAS, the Pascack Valley Regional High School District Board of Education ("the Board") advertised for bids for the Corridor Seating Renovations Project at Pascack Valley High School ("Project");

WHEREAS, on April 25, 2023, the Board received three bids for the Project;

WHEREAS, Skopye, LLC ("Skopye") submitted the lowest bid with a base bid in the amount of \$79,000, alternate No. 1 bid in the amount of \$9,200 and alternate No. 2 bid in the amount of \$14,000 for a total bid in the amount of \$102,200;

WHEREAS, Skopye informed the Board that there was a material mistake in its bid and requested that the Board release Skopye from its bid; and

WHEREAS, the architect has verified that a material mistake was made by Skopye in its bid; and

WHEREAS, the bids submitted by Tri-Plex Industries, Inc. and Lanyi & Tevald Inc. exceeded the cost estimate and budget for the Project

WHEREAS, it is recommended that the Board reject the bid for the Project for exceeding the cost estimate and budget for the Project.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the bids received for the Project.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to re-advertise for the Project in accordance with <u>N.J.S.A.</u> 18A:18A-5(c).

Moved by:	Choose an item			Seconded by:			Choose an item •			
				V	OTE					
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P	
Blundy					Stephans					
Calderone					Varghese					
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XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to three minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise, sign in and state their name and town of residence.

XVI. MOTION TO ENTER INTO EXECUTIVE SESSION

The Pascack Valley Regional High School District Board of Education will meet in the Media Center at Pascack Valley High School, 200 Piermont Avenue, Hillsdale, NJ, for the purpose of recessing to a closed Executive Meeting.

WHEREAS, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

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WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Executive Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
- 2. The subject matter to be discussed is as follows:
 - 1. HIB Report # 246703 PVH
 - 2. HIB Report # 246709 PHH

If needed, the subject of executive session will be stated in the verbal motion

- The Board will not return to the Regular Board Meeting, will take no action, and will adjourn from executive session. OR
- 4. Official action may or may not be taken when the board reconvenes to Public Session

Moved by:	Choose an item •				Seconded by:	Choo	Choose an item •			
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XVII. ADJOURNMENT

Notice: With advance notice, we can provide personal assistance for the disabled. Please contact 201-358-7005.

Moved by:	Choose an item •			Seconded by:			Choose an item •			
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Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P	
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